

**APPLICATION FOR APPROVAL OF NEW INSTALLATIONS AND MODIFICATIONS OF
PROPERTY ENTRANCES AND SIDEWALKS WITHIN SCOTT COUNTY RIGHT-OF-WAY**

This is a Permit Application for new installations and any modifications or revisions to property entrances, sidewalks and other miscellaneous work within county right-of-way. The applicant agrees to comply with the following permit requirements and Secondary Roads Department policies. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

1. The Secondary Roads Department shall determine if a drainage culvert is required. If a drainage culvert is required, it shall be paid for by the property owner and shall be a galvanized corrugated metal pipe with 2-2/3 inch by 1/2 inch corrugations and shall be 16-gauge minimum.
2. The drainage culvert diameter shall be determined by the Secondary Roads Department and shall have a minimum diameter of 18 inches.
3. The pipe length shall be determined by the Secondary Roads Department based on side slope and entrance width requirements.
4. The entrance and/or sidewalk shall be constructed by the Secondary Roads Department or by the applicant after an approved permit is issued. Once the entrance is constructed it shall be maintained by the Secondary Roads Department in accordance with Secondary Roads Department policies. The property owner shall be responsible for maintenance and/or future replacement of all hard surfaced portions of entrances and any sidewalks.
5. Placement of fill material in the right-of-way other than what is necessary to construct the entrance is prohibited. Placement of landscaping blocks, concrete, large stone, or other material that is determined to be an obstruction on the side slopes of the entrance is also prohibited.
6. The finished elevation of the driveway over the pipe or the centerline of the ditch if a pipe is not required, shall be lower than the road shoulder elevation to prevent surface water from flowing into the roadway from the entrance.
7. Stipulations and requirements of the Secondary Roads Department Policies and Permit Application do not waive any applicable requirements of the Scott County Planning and Development Department and Scott County Zoning Ordinance.
8. Entrances shall not encroach onto adjacent property owners land within right-of-way, unless a written agreement between adjacent property owners is received by the Secondary Roads Department.
9. Inspection. The County Engineer may provide a full-time inspector during the installation of the entrance, sidewalk or miscellaneous work within right-of-way to insure compliance with this permit. The inspector may have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare.

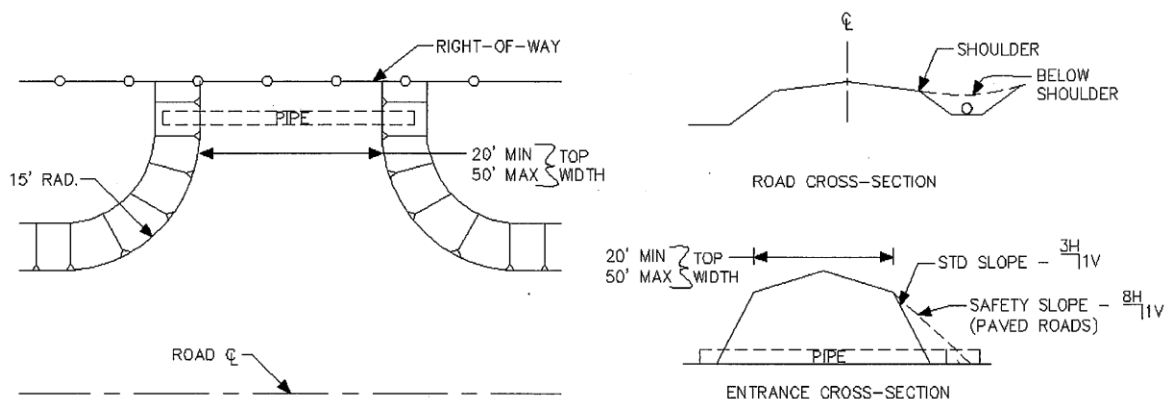
10. Permit Fees. Upon approval of the application by the County Engineer, the permit will be issued upon payment of the required prepaid fee made payable to the Scott County Treasurer's office. The fees shall be as follows:

New installation\$100
 Modification of installation.....\$50

11. Requirements for installations performed by the applicant. The installation inspector shall assure that the following requirements have been met:
- A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
 - B) All damaged areas within the right-of-way shall be repaired and restored to at least its former condition by the applicant or the cost of any repair work caused to be performed by the County will be assessed against the applicant.
 - C) Areas disturbed during construction which present an erosion problem shall be solved by the applicant in a manner approved by the County Engineer.
 - D) Side slopes shall conform to requirements listed below. Applicants are prohibited from placing landscaping blocks, concrete, large stone, or other material that is determined to be an obstruction on the side slopes of the entrance.
12. Non-Conforming Work. The County Engineer may suspend the installation at any time if the applicant's work does not meet the requirements set forth in this permit.
13. County Infraction. Violation of this permit is a county infraction under Iowa Code Section 331.307, punishable by a civil penalty of \$100 for each violation. Each day that a violation occurs or is permitted to exist by the applicant constitutes a separate offense.
14. Permit Required. No applicant shall perform any construction unless such applicant has obtained a permit from the County Engineer and has agreed in writing that said installation will comply with all ordinances and requirements of the County for such work. Applicants agree to hold the County free from liability for all damage to applicant's property which occurs proximately as a result of the applicant's failure to comply with said ordinances or requirements.

Residential and Business entrances and sidewalks will be built in accordance with current Iowa Statewide Urban Design and Specifications (www.iowasudas.org)

Field and Rural Residential entrances will be built as indicated below:



NOTE: All drive culverts shall be 16 Gauge 2-2/3" X 1/2" corrugated metal pipe-minimum. NO plastic pipe will be allowed.

PAID BY: _____

CASH / CHECK # _____

SCOTT COUNTY SECONDARY ROAD DEPARTMENT

Application for permit to construct or modify entrance from private property to Secondary Road or to construct or modify sidewalk within County right-of-way.

APPLICANT NAME: _____

APPLICANT MAILING ADDRESS: _____

APPLICANT PHONE NUMBER: _____

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Location for proposed entrance or sidewalk:

Township: _____ Section No.: _____

Distance from NW Section Corner: _____ miles East: _____

miles South: _____

Road No./ID: _____ Which side of road: _____

Location ref: _____ feet _____ from _____
(distance) (N,S,E,W) Intersecting Rd./Address

A permit is hereby requested to construct: _____ Entrance
(field, rural residential, residential, business)

A permit is hereby requested to construct: _____ sidewalk
(residential, business)

Office use only:

Ditch depth: _____ feet

Top width: _____ feet

Pipe size: _____ inch Dia. X _____ feet long required

SIGHT DISTANCE CHECK: Approaching from _____ : _____ feet

Approaching from _____ : _____ feet

E911 Address: _____

RECOMMENDED FOR APPROVAL - _____

COUNTY REPRESENTATIVE

DATE

PAID BY: _____ CASH/CHECK # _____

Scott County
Permit No. _____